

UAE Construction HSE Compliance Checklist

Aligned to MOIAT · Dubai Municipality · ADOSH-SF (formerly OSHAD) · Trakhees · Dubai Civil Defence · ISO 45001
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Project Details

Project / Site:

Main Contractor:

Client:

Inspector:

Date:

Revision:

1. Documentation & Controlled Documents

- ☐ HSE policy signed by top management, reviewed within the last 12 months
- ☐ Project HSE plan approved by client / consultant and communicated to site teams
- ☐ MSRA / RAMS for every high-risk task, current revision issued and briefed
- ☐ Emergency response plan with muster points, contacts, evacuation routes and drill records
- ☐ Legal & regulatory register with UAE federal + emirate references
- ☐ Controlled document register with revision status, distribution list and expiry alerts
- ☐ Authority NOCs / permits on file (Dubai Municipality, ADOSH-SF, Trakhees, Civil Defence)

2. Permits & High-Risk Work

- ☐ Permit-to-work system covering hot work, confined space, excavation, work at height, lifting, LOTO
- ☐ Daily permit register maintained with applicant, issuer, time and close-out signatures
- ☐ SIMOPS coordination log for concurrent activities in shared areas
- ☐ Lifting plans reviewed by competent person for critical and non-routine lifts
- ☐ Third-party equipment certificates within validity (cranes, MEWPs, forklifts, pressure vessels)
- ☐ Excavation permits, shoring design / competent-person sign-off and adjacent-utility clearances

3. People, Training & Competency

- ☐ Site induction attendance for 100% of personnel on site before work begins
- ☐ Training matrix current per role (work at height, first aid, fire warden, confined space, scaffold, banksman)
- ☐ Medical fitness certificates within validity for all site personnel
- ☐ Heat-stress acclimatisation programme, hydration plan and work-rest cycles (May–September)
- ☐ Toolbox talk records maintained daily with topics, attendance and signature evidence
- ☐ Subcontractor pre-qualification documents, HSE capability assessment and approval records
- ☐ Competent person appointments documented (lifting, scaffolding, excavation, confined space)

4. Inspections, Monitoring & Incidents

- ☐ Daily HSE inspection checklist completed, deficiencies closed out and photographic evidence retained
- ☐ Weekly management site walk with observations recorded and actions assigned
- ☐ Near-miss and positive observation reporting encouraged, analysed and trended monthly
- ☐ Incident reporting workflow with MOIAT / authority notification triggers and statutory deadlines
- ☐ Root-cause analysis completed for all recordable incidents and high-potential near misses
- ☐ Corrective actions tracked to closure with evidence, owner and target date

5. Environmental & Welfare

- ☐ Environmental aspects / impacts register maintained and updated for each phase
- ☐ Waste segregation, manifesting and licensed disposal records kept
- ☐ Spill kits available at fuel / chemical storage points and trained response personnel assigned
- ☐ Welfare facilities: toilets, drinking water, rest shelters, shaded areas and prayer room
- ☐ Camp inspection records if labour accommodation is provided (ADOSH-SF CoP 53.0 where applicable)
- ☐ Dust, noise and vibration monitoring where required by permit or environmental approval

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6. Reporting & Authority Submissions

- ☐ Monthly HSE statistics: manhours, TRIR, LTIFR, near-miss ratio and leading indicators
- ☐ Management review pack aligned to ISO 45001 clause 9.3 with inputs and outputs covered
- ☐ Authority monthly / quarterly returns filed on time (ADOSH-SF, Trakhees, Dubai Municipality)
- ☐ MOIAT incident notification within statutory timeframe when required
- ☐ Audit evidence pack retained for a minimum of 5 years, indexed and accessible

7. Emergency Preparedness & First Aid

- ☐ First aid boxes stocked, locations marked and inventory checked monthly
- ☐ Trained first aiders rostered with ratios appropriate to site size and shift pattern
- ☐ Ambulance / clinic access confirmed and emergency contact numbers posted at site entrance
- ☐ Fire extinguishers inspected, accessible and matching the fire-risk categories on site
- ☐ Emergency muster points signposted, unobstructed and drill records current (minimum one per quarter)

8. Subcontractor & Supply Chain Management

- ☐ Subcontractor HSE pre-qualification records (licence, insurance, experience, incident history)
- ☐ Subcontractor induction records and method-statement / permit alignment before work starts
- ☐ Subcontractor HSE performance reviews / KPIs conducted and fed into procurement decisions
- ☐ Safety data sheets (SDS) for hazardous substances available to workers and first aiders

9. ISO 45001 Management System Alignment

- ☐ Leadership & worker participation documented, including consultation and safety committees
- ☐ Objectives & targets set with owners, KPIs, review cadence and management review minutes
- ☐ Internal audit programme scheduled, executed and findings closed
- ☐ Nonconformity & corrective action log maintained with evidence of effectiveness
- ☐ Management review minutes covering clause 9.3 inputs / outputs and improvement actions